**CS692 - Retrospective Report**

**Iteration: 1**

Team: 3

Project Manager: Daniel Berekdar

Application Name: Donation Place Solution

Meeting Date:2/28/2020

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| **What Worked Well** | **What can be Improved** | **Suggested Improvement Actions** |
| The team broke down into several units in order to accomplish the assignments. The three units we broke into were specific for coding, beginning project documentation and peer reviewing documentation. The team was effective when it came to focus on their assigned tasks and getting their work done. | Some team members struggled with staying within their focus and took too much time from the collective group to realign their focus. | The team had a conversation to remind each other of their individual contributions. We are all allowing others to do their part in order for the team to work as a unit, allowing one another to effectively use their time efficiently. |